

AuSable River Festival Arts & Crafts Show

Sponsored by the Grayling Regional Chamber of Commerce

The Grayling Regional Chamber of Commerce invites you to participate in the 2017 AuSable River Festival Arts & Craft Show, our 40th year of operation. This show averages about 100 - 110 vendors per year and the audience ranges from 10,000-15,000 per year.

WHEN: Friday, July 28, 2017 and Saturday, July 29, 2017

TIME: Friday 10:00 a.m. - 8:00 p.m. and Saturday 9:00 a.m. – 6:00 p.m. or later

WHERE: 213 James Street, I-75 Business Loop, (City Park) Grayling, MI 49738

JURY: **All entries must be received by July 1st, 2017** and **MUST** include three to four (3 to 4) **photographs** (no slides). The pictures should include: two (2) of items to be exhibited, one (1) of your setup (if applicable), and **one (1) of your production process (must include or jury will not consider your application)**. Also include a business size, self-addressed stamped envelope for acceptance or rejection letters. Pictures will be returned at registration *only if requested*. **Please respond by July 1st, 2017**. *The only items you will be allowed to display are those included in your photographs.*

**All Items MUST be handcrafted by the exhibitor. Anyone displaying manufactured, ready made, mass produced or other non-handmade items will be asked to leave the show immediately. If you have manufactured and hand made items the manufactured items will have to be removed immediately. We are going to be strict with this as we have had complaints.*

FEE: \$90.00 for two (2) days with an approximate 12 X 12 space **until May 1, 2017**. After May 1st, 2017, the fee for two (2) days with an approximate 12 X 12 space increases to \$100.00 per space. Final application deadline is July 1, 2017. ****Applications received after the final deadline may be considered if space is available, but will be charged a late entry booth fee of \$150.00 per booth.** Make checks payable to the Grayling Regional Chamber of Commerce. Your check or money order will be deposited once your application is juried and approved. If rejected, you will be issued a full refund. **Once accepted, your entry fee is NOT refundable.** *Any checks returned for insufficient funds or stopped payment will be charged a \$25 return check fee.

DISPLAY: Each exhibitor is responsible for providing his/her own display, (tables, chairs, easels, table coverings, racks, canvases, etc.). Per the fire department, the following rules apply:

BLUE TARPS MAY NOT BE USED AS A CANOPY

- Tents must be fire resistant/flame retardant coated
- No smoking in tents

SET UP AND TEAR DOWN:

Hours for set up are: Starting at 12:00pm (**PLEASE do not show up before 12:00 Noon to set up**) on Thursday, July 27th and ending at 7:00pm Thursday night. Will open up at 6:30am on Friday, July 28th for those who do not set up on Thursday. **All vehicles MUST be removed from the parking lot before the opening of the show Friday morning at 10:00am.** Please do not tear down on Saturday until 6:00pm or later. Anyone tearing down before this time may not be asked to come back and exhibit again.

TRASH REMOVAL:

Please remove and bag up any waste/trash that you accumulate during the show. The Chamber and the City of Grayling are not responsible for the removal of a vendor's waste/trash. If we find that you have not cleaned up after yourself, you will not be asked back to our show.

PUBLICITY: The committee will publicize through radio, newspaper, web site, calendar of events, posters, and brochures.

PETS: **NO PETS** or radios are allowed.

LIABILITY: All exhibits are to be shown at the exhibitor's risk. Exhibitors agree to hold the Grayling Regional Chamber of Commerce Arts & Crafts Committee, Grayling Regional Chamber of Commerce, and the City of Grayling free from any and all liability. This is an outside venue and we cannot control or guarantee the levelness of the ground or the weather conditions.

FOOD: Food and drinks will be available in the Grayling City Park Pavilion on Friday & Saturday. There are also several food establishments and a Food Court (set up on Sat, July 29th on Michigan Avenue) within a 1 block area. Complimentary coffee and doughnuts for exhibitors will be available in the Chamber office on Friday and Saturday mornings 7:00 – 9:00 a.m.

UNLOADING/LOADING:

Unloading and loading of displays is permitted only in designated parking lots, but no parking of vehicles or trailers will be allowed. Loading of merchandise will be allowed in the parking lot after the show is over at 8:00 p.m. Friday and 6:00 p.m. Saturday. Vehicles left unattended in loading / unloading areas after set-up will be towed away at exhibitor's expense.

FACILITIES: Due to the high amount of traffic, the Chamber of Commerce will not have their restrooms available. Porta-johns will be available on both sides of the park on Friday and Saturday.

TO ENTER: Send a complete application, photographs, and entry fee, along with a self addressed stamped envelope **by July 1st, 2017** (*applications received after this date may only be considered if booth space is still available, and will be charged a late entry booth fee of \$150.00/booth*) to:

**Grayling Regional Chamber of Commerce
Arts & Crafts Show
P.O. Box 406
Grayling, MI 49738
989-348-2921**

Incomplete applications will not be considered.

BECAUSE THIS IS A JURIED SHOW, SPACES WILL BE ASSIGNED AS APPLICATIONS ARE ACCEPTED (FIRST COME, FIRST SERVE). WE WILL DO OUR BEST TO ACCOMMODATE YOUR REQUEST FOR A SPECIAL SPACE.

AuSable River Festival
Arts & Crafts Show
July 28 & 29, 2017

2017 ARTIST APPLICATION FORM

VENDOR NAME: _____

CONTACT NAME (if different than above): _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

PHONE: _____

EMAIL: _____

WEBSITE: _____

NUMBER OF BOOTHS NEEDED: _____ @ \$90.00 EACH (ENCLOSE CHECK) BY MAY 1ST, 2017
NOTE - After May 1st, 2017 the fee is \$100.00 per space - Applications received after final deadline of July 1st, 2017 will be charged a late entry booth fee of \$150.00/booth.

MEDIA: _____ **DESCRIPTION:** _____

PLEASE CHECK ALL THAT APPLY:

CHECK ENCLOSED CREDIT CARD _____, Exp _____, CVV _____
PHOTOS ENCLOSED (If you add to your product line before the show, please send additional photos or you may be asked to remove them from your booth).

REQUESTED SPACE # _____ **OR LOCATION** _____

HAVE YOU BEEN IN OUR SHOW BEFORE? IF SO, WHAT YEAR(S)? _____

SALES TAX NUMBER: _____ (if applicable)

LICENSE PLATE#: _____ **VEHICLE MAKE/MODEL:** _____

For emergency purposes we are asking that you include your license plate number. If you switch vehicles, please notify us when you arrive. Please note that all vendor vehicles must be removed from city park parking lots before show begins.

SIGNATURE: _____ **DATE:** _____

Please contact the Grayling Chamber of Commerce at 989-348-2921 or info@graylingchamber.com for information or with questions. This form and required items should be mailed to Grayling Regional Chamber of Commerce, Arts & Crafts Show P.O. Box 406, Grayling, MI 49738.