



## BUSINESS AFTER HOURS GUIDELINES

All Chamber member businesses in good standing are eligible to sponsor Business after Hours. The event must be hosted at a Chamber Member establishment in good standing. In the case the establishment does not serve food and beverages the sponsor will be responsible for providing the food and if they would like; beverages. If the sponsor is holding the event at a different location than their own business local, the location must also be a member of the Chamber. The sponsor agrees to deal directly with the licensed establishments regarding food and other amenities.

There will be a \$5.00 charge for each Chamber member attendee and \$10.00 charge for each non-member attendee to attend the Business after Hours. This fee is retained by the Chamber of Commerce to offset the cost of printing, postage, and advertising of the event. Business After Hours will be held from either 5:30 – 7:30 p.m. on a date mutually agreed by the Chamber of Commerce and the sponsor(s). At approximately 6:30 or 6:45 p.m., a representative from the Chamber of Commerce will welcome guests with a brief message. The sponsoring firm(s) will then have the opportunity to make a brief presentation (around 5-10 minutes) about their company's product or service.

It is suggested that the sponsoring firm(s) offer a door prize equal to \$25.00 retail value. Sponsoring firms may display promotional literature on products or services at their discretion.

**Please email a copy of your current logo(s) for use in publicity and other promotional material(s) to [executivedirector@graylingchamber.com](mailto:executivedirector@graylingchamber.com).**

**Name of Sponsoring Business(es)** \_\_\_\_\_

**Business After Hours Date** \_\_\_\_\_

**Name of Licensed Establishment / Location** \_\_\_\_\_

**I / We have read and agree with the guidelines as published.**

**Signature** \_\_\_\_\_

**Signature** \_\_\_\_\_

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